

HOME

# Education Visit Pack 2024

A resource for Teachers & Support Staff  
who are planning a visit to HOME





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# NO PLACE LIKE HOME: EDUCATION TOUR

Join Emily, HOME's Access & Work Based Training Coordinator, for an educational tour of one of Manchester's most significant Cultural Venues, HOME.

These tours have been designed for Key Stage 4 & 5 students across Greater Manchester who are interested in creative careers in Theatre, Film, Visual Art, and across the Creative Industries.

You will be guided through the space as we explore: the venue's history, creative career opportunities across the sector, as well as the latest performances, festivals, and events taking place!

The tour will start at 11:00 AM and last approximately 50 minutes.

These tours take place once every half term and are programmed for a Monday 11AM-12PM. This is due to improved access to the venues spaces at this time.

For More Details, or to discuss future dates please title your email 'Education Tours' to: [WBTraining@homemcr.org](mailto:WBTraining@homemcr.org)

Please Note:

- Students will not be fed following the event, packed lunches are encouraged for the coach trip back.
- Students' welfare and behaviour will remain the responsibility of the school staff while on site.
- The school are to insure suitable ratios for up to 30 students per tour.
- Please advise of any known support needs within the group so that accomodations can be made

# HOME

Firstly, let's get excited about the venue you're coming to visit!

HOME was established in 2015 as the merger of two Manchester-based arts organisations.

Cornerhouse was Manchester's international centre for contemporary visual arts and independent cinema.

And the Library Theatre Company, whose home for 58 years was in the basement of Manchester's historic Central Reference Library.

Now based on Manchester's First Street, HOME has two theatres, five cinema screens, and four gallery spaces.

In 2019, HOME was one of the most popular attractions in Manchester with 900K visits. Lonely Planet voted it one of the top 500 experiences in the UK as '*one of Britain's best arts centres*'.

In 2021, HOME was named in the top 10 of TimeOut's 50 Best Cinemas in the UK and Ireland.

So, there is plenty to get excited about when coming to visit us.

You'll hear plenty about our history and future on this careers focused tour through the building.





# GETTING HERE

If you need to travel into Manchester City Centre we recommend you visit [TfGM's Travel and Advice](#) pages.

We are located on Tony Wilson Place, First Street, just off Whitworth Street West, roughly opposite the Hacienda apartments and 0.2miles from Deansgate-Castlefield Metrolink stop or 0.3miles from Oxford Road train station.

Our full address is:

**HOME**  
**2 Tony Wilson Place**  
**Manchester**  
**M15 4FN**

Using public transport to reach us? Why not use [Journey Planner](#) from Transport for Greater Manchester.

## METRO LINK

Deansgate-Castlefield is the nearest Metrolink stop, which is 0.2miles or 320 metres from HOME. Check the [Metrolink website](#) or if you're on Twitter follow [@MCRMetroLink](#) for times and updates. Metrolink operates a zonal fare system to make it easy to get around the network, tickets can be purchased from machines at stops and on the free Get Me There app. Deansgate-Castlefield is in Zone 1.

## RAIL

HOME is located between Oxford Road Train Station and Deansgate Train Station.

Deansgate train station is closest at 0.2miles or 320metres away. Oxford Road train station is 0.3miles or 480metres away. Piccadilly train station is located 0.7miles away.

Victoria train station is 1 mile away. If you arrive at Piccadilly or Victoria, take a train to Deansgate or Oxford Rd or use the [free bus](#).

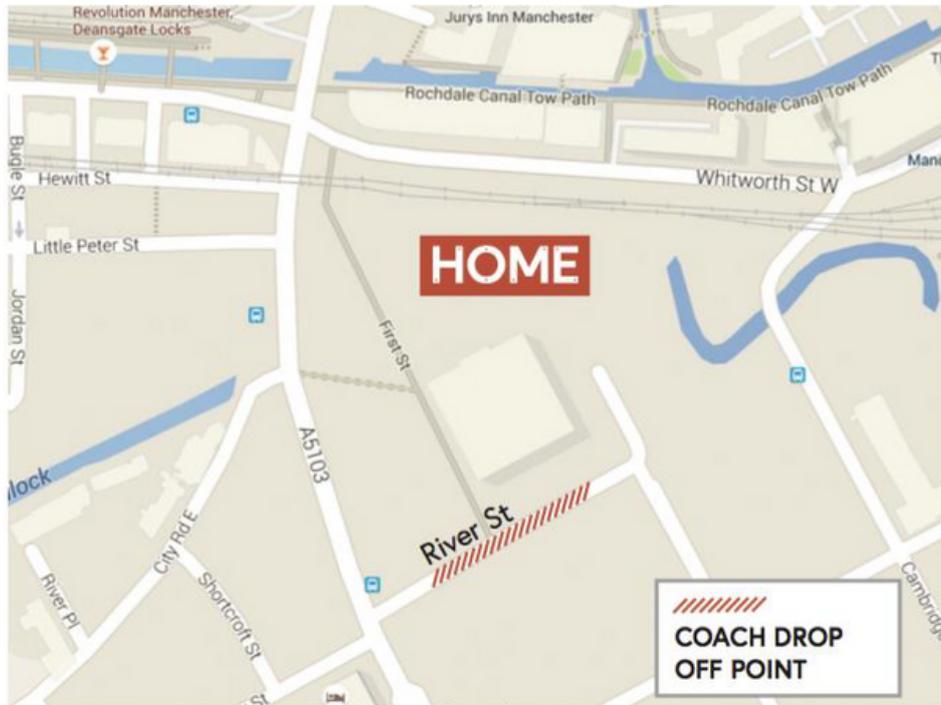
## BUS

The 256 bus from Piccadilly Gardens stops on Medlock Street. The bus stops are located 50metres and 150metres from HOME's entrance.

Get off the bus and walk towards HOME which is visible from the road.

Details on our website:

[homemcr.org/visit/getting-here/](http://homemcr.org/visit/getting-here/)



# GETTING HERE

## COACH

The nearest large coach drop of point is marked on the map above. Please note access to river street can vary due to building work in that area.

Coaches that need to park in the city for any duration of time should refer to [Manchester City Council's website](#) for up to date recommendations.

## MINI BUS

The nearest car park is [Q-Park at First Street](#) (next door to HOME). The pedestrian car park entrance is approximately 30metres from HOME's main entrance and is located facing the pedestrian public square, Tony Wilson Place.

You can receive a discount of 25% when you pre-book your car park ticket online, using the code: HOMEMCR25. [Click here to pre-book your car park ticket.](#)

The Q-Park multi-storey car park has a maximum vehicle height of 2.3 meters.



# ARRIVAL

On arrival at HOME you will be greeted by a member of our team 15 minutes before the start of the event in the Box Office Foyer which is directly in front of you as you enter the building.

## BUILDING OPENING HOURS

MON-THU: 10:00-23:00

FRI-SAT: 10:00-00:00

SUN: 11:00-22:30

## SIGNING IN/OUT

We ask that each visiting school signs in/out using the lever arch file located on the left of the Box Office. Each member of staff will need to add their names to the book. Simply sign and print your name and the time on entry/exit. Please add the number of students you are responsible for. This way we can ensure you are accounted for in the event of an emergency.

## BUILDING AVAILABILITY

Please note that due to the nature of the venue, access to particular areas of the building is not guaranteed. HOME hosts many events, festivals, workshops, performances, community groups, etc so this is subject to availability.

## STORAGE

There is nowhere to store bags or coats on site. Students will need to keep these on their person or store them securely at their education setting.

**HOME does not accept responsibility for lost or stolen personal possessions.**

## FACILITIES

### TOILETS

There are gender neutral, baby changing, accessible and same sex toilets available at HOME.

### WIFI

There is public WIFI available throughout the building. Please select 'HOME Public WIFI' and follow the instructions.

### LIFT

All areas of the building can be accessed via lift. You can find more information about step free access under the **ACCESS** section of this pack.

### CAFE

In the ground floor cafe you can find a variety of hot drinks and a wide selection of delicious dishes available to eat in or take away. With the education providers permission students may purchase items. The time allotted for your visit does not accommodate this, so you may wish to plan accordingly.

### RESTAURANT

Found on the first floor. A range of food and drink items with the bonus of table service. This will not be available to students during their visit. But everyone is welcome to visit outside of this event!

Check out the Menu : [Food and Drink in Manchester - Places to Eat at HOME](https://www.homemcr.org/food-and-drink-in-manchester-places-to-eat-at-home) ([homemcr.org](https://www.homemcr.org))

# ACCESS

## ONSITE ACCESS

There are comprehensive details regarding the venue access that are regularly updated on our website:

[homemcr.org/facilities-and-access](http://homemcr.org/facilities-and-access)

The Box Office team are happy to help if you need any further details regarding venue access for your group.

Phone: 0161 200 1500  
or email: [Access@homemcr.org](mailto:Access@homemcr.org)

When booking for our Education Tour please share any relevant access requirements. As a standard we try to ensure the core of this offer is fully accessible. Nevertheless, some back stage areas, depending on the activity taking place, may have limited access. We will always do as much as possible to mitigate this and ensure students have an equitable visit. In order to do this, it is helpful to be aware of any requirements to ensure these barriers are reduced.

Please email: [WBTraining@homemcr.org](mailto:WBTraining@homemcr.org)

[Quiet Space](#)

## STEP FREE ACCESS

- There is the option to take the stairs between every floor of our building.
- These staircases are wide and not steep with handrails on both sides, people tend to pass each other with ease.
- Between the Ground and First floor there are 34 steps.
- Between the First and Second floor there are 43 steps.
- From the bottom to top floor there are 75 steps altogether.
- Each floor can be accessed step free by using our lifts
- Our Theatres, Cinemas, and Gallery spaces can all be accessed step free though there may be some restrictions.
- Staff will try to minimise the impact of any restrictions on the experiences of the participants

## TOURS

- The tour has been designed to move between locations and gather in various areas throughout the building
- Staff will try to provide regular opportunities to sit and take breaks, though there may not always be space for all 30 students to sit due to the variety of spaces being accessed

# SAFEGUARDING

## Designated Safeguard Leads

DSL Designated Safeguarding Lead

Lisa - Lisa.Allen@homemcr.org

Lucy - Lucy.Follon@homemcr.org

Anna - Anna.Robson@homemcr.org

## RISK ASSESSMENT

Please download our up-to-date Risk Assessment from [homemcr.org/get-creative/schools-colleges/](http://homemcr.org/get-creative/schools-colleges/)

Tutors and group leaders must familiarise themselves with all risks. There is a risk assessment available for each exhibition, in addition to the generic points included in our risk assessment.

Please note the galleries often change physically depending on the exhibition type, for example, a screening room may be specially created for an installation.

## ONSITE BEHAVIOUR POLICY

All pupils attending events should be accompanied by their teachers unless written consent has been provided by HOME stating other arrangements.

Teachers are responsible for their pupils and all attendees are expected to behave in a respectful manner and to not cause disruptions to other pupils.

We recommend teachers supervise where pupils sit for cinema screenings to support positive decision-making.

Individuals who cause disruption will be asked to behave by HOME staff and their teachers will be informed. If disruptions continue, HOME reserves the right to ask the entire class to leave.

Please be aware that HOME does not accept responsibility for the safety of any young person visiting the venue once they have exited the building and are off-site during a lunch break.

HOME staff will not escort or supervise any young people to the toilets, but will give directions to the nearest toilet.

Unless a prior arrangement has been made, HOME will not be responsible for any students who do not arrive for the event or any students who choose not to return after a break.

## POLICY

HOME has several policy documents that can be made available on request. Including:

- Child Protection and Safeguarding
- Security
- Equal Opportunities
- Health & Safety
- Our Fire Procedure can be found under the VISIT PREP section of this guide

If you have any questions or would like to talk through Safeguarding issues further please email [WBTraining@homemcr.org](mailto:WBTraining@homemcr.org)

# VISIT CHECK LIST

## CHECKLIST

- EMAILED ANY ACCESS REQUIRMENTS TO LEAD CONTACT AT HOME
- DOWNLOADED AND READ RISK ASSESSMENT FROM HOME
- SHARE RISK ASSESSMENT WITH HOME
- COORDINATED TRAVEL
- COORDINATED PACK LUNCH FOR STUDENTS WITH ALLERGY INFO
- BECOME FAMILIAR WITH THE FIRE EVACUATION PROCEDURE
- PACKED PRINTED LIST OF ATTENDEE NAMES (STAFF AND STUDENTS) TO USE IN THE EVENT OF AN EMERGENCY AS A ROLL CALL.
- SITE VISIT BEFORE EVENT (OPTIONAL)

If you have any questions, please email:  
[WBTraining@homemcr.org](mailto:WBTraining@homemcr.org)

**We look forward to your visit!**

## FIRE EVACUATION PROCEDURE

HOME staff are responsible for:

- Ensuring that, if the fire alarm system is activated, they remove all visitors from their area
  - Knowing the evacuation route from their area
  - Knowing the location of all alarm activation points
  - Knowing the location of fire fighting equipment
  - Knowing their specific duties in the event of a fire occurring in their area
- Evacuation procedure: A member of the Creative Development team or Front of House Manager will explain the fire procedure at the start of the event.

Education Staff are responsible for:

- Ensuring that students being guided out of the building do not run, shout or promote panic.
- All students and tutors should go to the meeting point and remain there until instructed.

**MEETING POINT:** Arch 70, Whitworth St West (Next to Starbucks)

