



HOME

Schools and Colleges Visit Pack

**A resource for Teachers & Support Staff
who are planning a visit to HOME**

2025



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SCHOOLS AND COLLEGES VISIT

Join HOME's Creative Engagement team, for an educational visit to one of Manchester's most significant cultural venues, HOME.

These tours cover Visual Art, Film and Theatre for key stage 2 - 5 students and are adapted based on the age of your group. For key stage 4 and 5, we can give a subject area focused tour, and this session has more of a focus on careers across the creative industries.

You will be guided through the venue and learn more about what we do at HOME. The tours are on Mondays and run 11am - 12pm. This is due to improved access to the venue's spaces at this time.

For more details, or to discuss future dates please title your email 'Schools and Colleges Visit' to:

WBTraining@homemcr.org

Please Note:

- HOME does not provide lunch during your visit, packed lunches are encouraged for the coach trip back
- Students' welfare and behaviour will remain the responsibility of the school staff while on site. The school are to ensure suitable ratios for up to 30 students per tour
- Please advise of any known support needs within the group in advance so that accommodations can be made

HOME

HOME is an arts centre and a registered charity, welcoming over 4 million visitors since opening. HOME features two theatres, five cinemas, three art gallery spaces, and a popular restaurant.

HOME collaborates with artists from both the UK and around the world to produce and present exceptional visual art, cinema, and theatre experiences. Placing a strong focus on UK theatre, international works, new commissions, and artist development, HOME is deeply rooted in the community, pushing creative boundaries, embracing experimentation, and sharing bold, exciting art with as wide an audience as possible.





GETTING HERE

If you need to travel into Manchester City Centre we recommend you visit [TfGM's Bee Network website](#)

We are located on Tony Wilson Place, First Street, just off Whitworth Street West, roughly opposite the Hacienda apartments and 0.2 miles from Deansgate-Castlefield Metrolink stop or 0.3 miles from Oxford Road train station.

Our full address is:

HOME
2 Tony Wilson Place
Manchester
M15 4FN

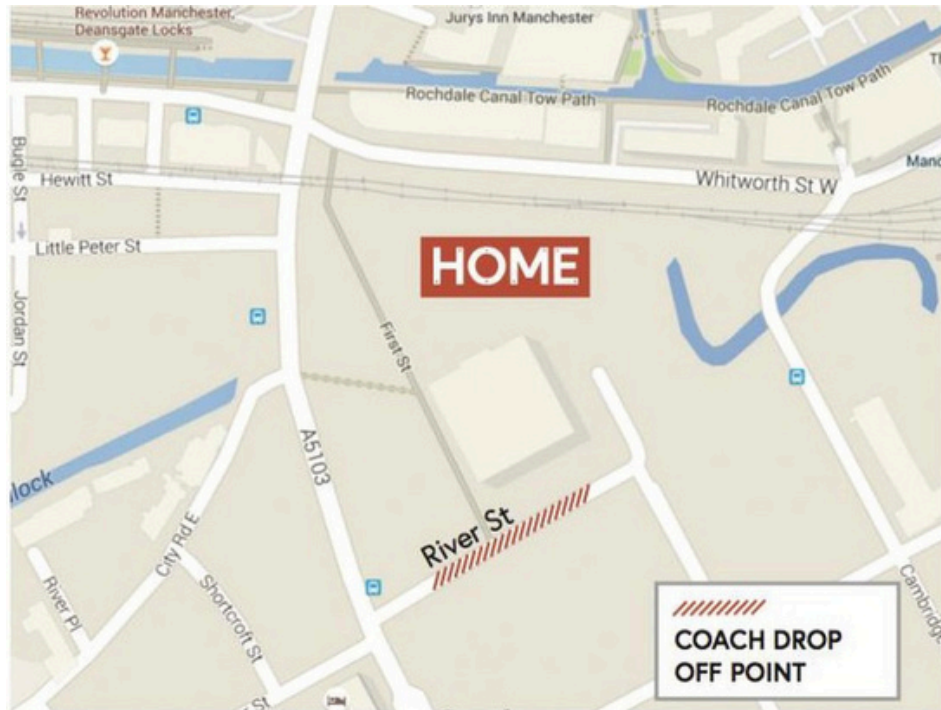
Using public transport to reach us?

METRO LINK Deansgate-Castlefield is the nearest Metrolink stop, which is 0.2 miles or 320 metres from HOME.

RAIL HOME is located between Oxford Road Train Station and Deansgate Train Station. Deansgate train station is closest at 0.2 miles or 320 metres away. Oxford Road train station is 0.3 miles or 480 metres away.

Piccadilly train station is located 0.7 miles away. Victoria train station is 1 mile away. If you arrive at Piccadilly or Victoria, take a train to Deansgate or Oxford Rd or use the [free bus](#).

BUS The 256 bus from Piccadilly Gardens stops on Medlock Street. The bus stops are located 50 metres and 150 metres from HOME's entrance. Get off the bus and walk towards HOME which is visible from the road.



GETTING HERE

COACH

The nearest large coach drop of point is marked on the map above. Please note access to River Street can vary due to building work in that area. Coaches that need to park in the city for any duration of time should refer to Manchester City Council's website for up to date recommendations.

MINI BUS

The nearest car park is [Q-Park at First Street](#) (next door to HOME). The pedestrian car park entrance is approximately 30 metres from HOME's main entrance and is located facing the pedestrian public square, Tony Wilson Place.

You can receive a discount of 25% when you pre-book your car park ticket online, using the code: HOMEMCR25. [Click here to pre-book your car park ticket](#). The Q-Park multi-storey car park has a maximum vehicle height of 2.3 meters.

ARRIVAL

On arrival at HOME you will be greeted by a member of our team 15 minutes before the start of the event in the Box Office Foyer. This is directly in front of you as you enter the building.

BUILDING OPENING HOURS

MON-THU: 10:00-23:00

FRI-SAT: 10:00-00:00

SUN: 11:00-22:30

SIGNING IN/OUT

We ask all school groups to sign in/out using the lever arch file located on the left of the Box Office. Each member of staff will need to add their name, the number of students they are responsible for, and the time on entry/exit. This is to ensure you are accounted for in the event of an emergency.

BUILDING AVAILABILITY

Access to particular areas of the building is not always guaranteed. HOME hosts many events, festivals, workshops, performances, community groups, etc. so our spaces are subject to availability.

STORAGE

There is nowhere to store bags or coats on site. Students will need to keep these on their person or store them securely at their education setting.

HOME does not accept responsibility for lost or stolen personal possessions.

FACILITIES

TOILETS

There are gender neutral, baby changing, accessible and same sex toilets available at HOME.

WIFI

There is public WIFI available throughout the building. Please select 'HOME Public WIFI' and follow the instructions.

LIFT

All areas of the building can be accessed via lift. There is more access information later in this pack.

CAFE

In the ground floor café you can find a variety of hot drinks and a wide selection food for eat in and takeaway. If you give permission, students may purchase items. The time allotted for your visit does not accommodate this, so please plan accordingly.

RESTAURANT

The first floor restaurant has a range of food and drink items with table service. This will not be available to students during their visit, but everyone is welcome to visit outside of this event!

ACCESS

ONSITE ACCESS

There are comprehensive details regarding the venue access that are regularly updated on [HOME website access page](#)

The Box Office team are happy to help if you need any further details regarding venue access for your group.
Phone: 0161 200 1500
Email: Access@homemcr.org

When booking for your visit, please share any relevant access requirements. As a standard we try to ensure the core of this offer is accessible. Nevertheless, some back stage areas, depending on the activity taking place, may have limited access.

We will always do as much as possible to mitigate this and ensure students have an equitable visit. In order to do this, it is helpful to be aware of any requirements to ensure these barriers are reduced.

Email: WBTraining@homemcr.org

STEP FREE ACCESS

There is the option to take the stairs between every floor of our building. These staircases are wide and not steep with handrails on both sides, people tend to pass each other with ease.

Between the Ground and First floor there are 34 steps. Between the First and Second floor there are 43 steps. From the bottom to top floor there are 77 steps altogether. Each floor can be accessed step free by using our lifts though there may be some restrictions. Staff will try to minimise the impact of any restrictions on the experiences of the participants.

SAFEGUARDING

DSL DESIGNATED SAFEGUARDING LEADS

Louise: Louise.Harney@homemcr.org

Lucy: Lucy.Follon@homemcr.org

RISK ASSESSMENT

Please download our up-to-date Risk Assessment from [HOME's website](#)

Teachers, tutors and group leaders must familiarise themselves with all risks. There is a risk assessment available for each exhibition, in addition to the generic points included in our risk assessment.

Please note the galleries often change physically depending on the exhibition type. For example, a screening room may be specially created for an installation.

ONSITE BEHAVIOUR POLICY

All pupils attending events should be accompanied by their teachers unless written consent has been provided by HOME stating other arrangements. Teachers are responsible for their pupils and all attendees are expected to behave in a respectful manner and to not cause disruptions to other visitors.

We recommend teachers supervise where pupils sit for cinema screenings to support positive decision-making. Individuals who cause disruption will be asked to behave by HOME staff and their teachers will be informed. If disruptions continue, HOME reserves the right to ask the entire class to leave.

Please be aware that HOME does not accept responsibility for the safety of any young person visiting the venue once they have exited the building and are off-site during a lunch break.

HOME staff will not escort or supervise any young people to the toilets, but will give directions to the nearest toilet.

Unless a prior arrangement has been made, HOME will not be responsible for any students who do not arrive for the event or any students who choose not to return after a break.

POLICY

HOME has several policy documents that can be made available on request.

Including:

- Child Protection and Safeguarding
- Security
- Equal Opportunities
- Health & Safety
- Our Fire Procedure can be found under the VISIT PREP section of this guide

If you have any questions or would like to talk through Safeguarding issues further please email WBTraining@homemcr.org

VISIT CHECK LIST

CHECKLIST

- ☑ EMAILED ANY ACCESS REQUIREMENTS TO LEAD CONTACT AT HOME
- ☑ DOWNLOADED AND READ RISK ASSESSMENT FROM HOME
- ☑ SHARE YOUR RISK ASSESSMENT WITH HOME
- ☑ COORDINATED TRAVEL
- ☑ COORDINATED PACKED LUNCH FOR STUDENTS WITH ALLERGY INFO
- ☑ BECOME FAMILIAR WITH THE FIRE EVACUATION PROCEDURE
- ☑ PACKED PRINTED LIST OF ATTENDEE NAMES (STAFF AND STUDENTS) TO USE IN THE EVENT OF AN EMERGENCY AS A REGISTER
- ☑ SITE VISIT BEFORE EVENT (OPTIONAL)

If you have any questions, please email: WBTraining@homemcr.org

We look forward to your visit!

FIRE EVACUATION PROCEDURE

HOME staff are responsible for:

- Ensuring that, if the fire alarm is activated, they remove all visitors from their area
- Knowing the evacuation route from their area
- Knowing the location of all alarm activation points
- Knowing the location of fire fighting equipment
- Knowing their specific duties in the event of a fire occurring in their area
- Evacuation procedure: A member of the Creative Engagement team or Front of House Manager will explain the fire procedure at the start of the event.

Education Staff are responsible for ensuring that students being guided out of the building do not run, shout or promote panic.

All students and tutors should go to the meeting point and remain there until instructed.

MEETING POINT: Arch 70, Whitworth St West (Next to Starbucks)

