

# Hires at HOME

Cinemas & Event Space



# Cinema Hire

# HOME offers private film screenings and hires for presentations in our cinemas.

For film screenings, the relevant distributor will charge for the rights. This cost will be added to your final invoice.

## **Seating capacity**

Cinema 1
 Cinema 2
 Marina's Cinema
 Cinema 4
 Cinema 5
 227 + 3 wheelchair spaces
 147 + 2 wheelchair spaces
 41 + 2 wheelchair spaces
 36 + 2 wheelchair spaces

The following formats are utilised to show films at HOME:

DCP (Digital Cinema Package), Blu-Ray & DVD. Detailed DCP supply specifications available on request.

For presentations, please ensure your laptop has HDMI or USB-C.

Due to the demands of our public cinema programme, availability for private screenings is extremely limited at our busiest times (evenings and weekends) and in Cinema 1.



## Cinema Hire - Prices

Please note - your set up time must be included in the times below.

### ▶ Cinema 1

Prices on request

### ► Cinema 2

Mon – Fri morning (09:30 – 12:30) one hour from £450

Mon – Fri afternoon (13:30 or 15:30 start) two hours from £1,800

Mon – Thu evening (18:00 or 20:00 start) two hours from £3,500

Sat morning (09:30 – 12:30) one hour from £450

Day hire Mon - Fri (09:30-17:30) £4,950

## **▶** Marina's Cinema

Mon – Fri morning (09:30 – 12:30) one hour from £350

Mon – Fri afternoon (13:30 or 15:30 start) two hours from £1,200

Monday – Thu evening (18:00 or 20:00 start) two hours from £2,000

Sat morning (09:30 – 12:30) one hour from £350

Day hire Mon - Fri (09:30-17:30) £3,950

### ► Cinema 4 or 5

Mon - Fri morning (09:30 - 12:30) one hour from £200

Mon – Fri afternoon (13:30 or 15:30 start) two hours from £1,000

Mon – Thu evening (18:00 or 20:00 start) two hours from £1,750

Sat morning (09:30 – 12:30) one hour from £200

Day hire Mon - Fri (09:30-17:30) £2,950

# Cinema Hire - Equipment

All cinema hires include the use of the cinema, free wifi and a lectern with mic, plus Projection and Customer Service staff if applicable.

In addition, the following microphones are available for use in each cinema:

## ► Cinema 1 & Cinema 2

- > 6 x wired handheld microphones
- Up to 4 x headset microphones
- Up to 4 x wireless handheld microphones

### **▶** Marina's Cinema

> 4 x wireless handheld microphones

## ► Cinema 4 & Cinema 5

No microphones available

#### All prices exclude VAT at the current rate.

Discounts are available for NHS, schools and registered charities Tuesday - Friday.

We have a special rate for new filmmakers on hires finishing before 12:30.

Set up time must be included in the above.

A 25% non-refundable deposit secures your booking.

Ideally, we require 8-12 weeks' notice to book a cinema slot.

Cancellation Policy - If the hire is cancelled by the hirer, the following amounts will be due:

Less than 14 days' notice in writing - 100% of hire fee due

14-30 days' notice in writing - 50% of hire fee due

30+ days' notice in writing - 25% of hire fee due



# Event Space Hire

Our second floor, glass-fronted Event Space is an ideal venue for meetings, presentations and training courses during the day as well as corporate hospitality, networking and social events in the evening.

## **Examples of room layouts and maximum capacities:**

**Boardroom style** Up to 25 (horseshoe of trestle tables)

Theatre style

Up to 80 (8 rows of 10 chairs)

Workshop style

Up to 54 (9 trestle tables of 6)

Classroom style

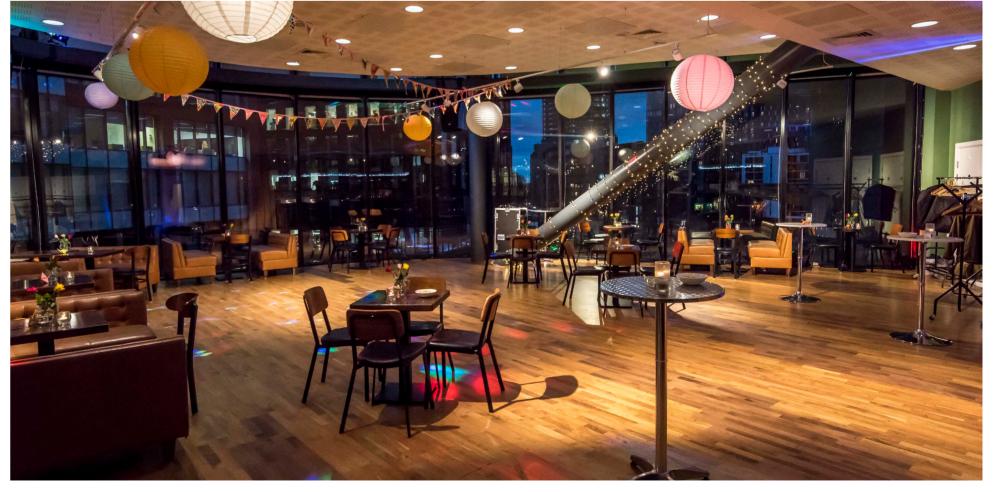
Up to 45 (9 trestle tables of 5)

Party style Up to 99 (standing, with tall tables and

occasional seating)

The Event Space contains a fully stocked bar, including beers and ales on draught. For a day hire, we can also include our Cinema Bar as a breakout space – please note, this is not a private room.

If you're looking for a unique wedding space, HOME is the perfect venue. We have a wedding license covering the Event Space, cinemas & Roof Terrace and our dedicated team will help to ensure your big day is perfect.



# **Event Space Hire - Prices**

A 25% non-refundable deposit secures your booking.

Cancellation Policy - If the hire is cancelled by the hirer, the following amounts will be due:

Less than 14 days' notice in writing - 100% of hire fee due 14-30 days' notice in writing - 50% of hire fee due

30+ days' notice in writing - 25% of hire fee due

## **Event Space**

Monday	
09:30 – 13:30 or 14:00 – 17:30	£300
09:30 – 17:30	£450
18:00 – 22:00	£400
08:30 arrival	£125
Each additional hour after 09:30	£100

Tuesday - Friday	
09:30 - 13:30 or 14:00 - 17:30	£400
09.30 - 17.30	£650
18.00 - 22.00	£400
08:30 arrival	£125
Each additional hour after 09:30	£100

Saturday	
10:00 - 13:30 or 14:00 - 17:00	£400
10:00 - 17:00	£600
18:00 - 23:00	£400
09:00 arrival	£125
Each additional hour after 10:00	£100
Late finish 23:00 - Midnight	£100

Sunday	
11:00 - 14:00 or 14:00 - 17:00	£250
11:00 - 17:00	£400
18:00 - 21:30	£300
10:00 arrival	£125
Each additional hour after 11:00	£100

## Exclusive use of Terrace (can only be booked with Event Space)

Monday - Friday	
09:30 - 13:30	£100
14:00 - 17:30	£100
09:30 - 17:30	£175
18:00 - 22:00	£175

Saturday	
10:00 - 13:30	£100
14:00 - 17:00	£100
10:00 - 17:00	£175
18:00 - 23:00	£175

Sunday	
11:00 - 14:00	£100
14:00 - 17:00	£100
11:00 - 17:00	£175
18:00 - 21:30	£175

## All prices exclude VAT at the current rate.

Please note - your set up time must be included in the times above.

**Contact** hires@homemcr.org / 0161 212 3436 / 07788 261632

# **Event Space Hire - Equipment**

## **Equipment included within the standard hire**

- ► 100-inch 4k Ultra HD LED TV connects with HDMI or USB-C, cable is provided
- ► PA with 2x speakers, includes auxiliary & RCA Stereo cables
- ▶ 4x wireless handheld microphones, microphone stand available
- ▶ 2 x magnetic whiteboards with pens
- ► Lectern
- ▶ Coat rail
- ► Free Wi-Fi

## Additional items

- ► Laptop available at £35 +VAT we will pre-load and test your media ahead of your event
- ▶ 70-inch LED TV £25 +VAT
- ► Flipchart stand with pad and pens £15 +VAT
- ► Magnetic whiteboard with pens £15 +VAT
- ▶ Boxes of popcorn (minimum 20) medium £2.80, large £3.20

## **Meeting Owl 3**

For a hybrid meeting, only suitable for boardroom style meetings £75 +VAT





## Frequently asked questions

#### What information do you need from me?

To enable us to supply you with an accurate quotation, please provide our Event Team with date/day, start and end time (including set up time) and the number of attendees. For cinema hires, please also include the film title and release date.

#### Is there parking?

There is a Q-park next to HOME. You and your guests can receive a discount of 25% when you pre-book your car park ticket online, using the code: HOMEMCR25.

## Do you have anywhere to unload large deliveries?

We can accept some deliveries through the arches on Whitworth Street West, and this must be pre-booked. Access is via the bollards and will involve you driving through the pedestrian areas of the estate.

Please discuss your requirements with the Events team well in advance of your event.

#### Can we decorate the spaces?

Yes, provided that all decorations are non-flammable, non-marking, removed at the end of your event and nothing is stuck to paintwork.

#### Is HOME accessible?

There are three levels to the building, including the ground floor and these can all be accessed via the lifts. There are accessible toilets on all levels and the All Gender toilets are located on the Ground Floor. If you have any further requirements, please discuss them with us ahead of your event.

## What events are not suitable to host at HOME?

Charity fundraising events, paid for ticketed film screenings or theatre shows, live sports, religious services, dance schools or competitions, rehearsals, hypnotists, live bands, private sit-down dinners, location filming, festivals or fairs, parties for teenagers, 18th or 21st birthday parties.

#### Do you pay commission to agencies?

As a registered charity, HOME does not pay commission to agencies.

#### Can I livestream my event?

Yes, a Meeting Owl 3 device is available to hire for boardroom-style meetings in the Event Space.

## How much notice do you need for me to book?

Our spaces are in popular demand and often booked up months or even years in advance, so we recommend booking as soon as possible. As a minimum, we require at least 12 weeks' notice to be able to schedule a private hire in the cinemas. For the Event Space please allow at least ten days.

#### Do you allow corkage?

We don't allow corkage for events, we have a variety of drinks packages available. Please speak to the Catering Team for more details.

## Can we bring our own catering?

We don't allow external catering. We have an extensive function menu and are always happy to discuss other options with you.

# Do you have space for larger drinks receptions?

Our Ground Floor Bar can be hired for drinks receptions of up to 170 people – contact **functionsandevents@eatdrinkhome.co.uk** to discuss your options.

#### Do you have a wedding licence?

We do!

We have a wedding licence for our Event Space, Roof Terrace & cinemas. Contact functionsandevents@eatdrinkhome.co.uk

# Can I bring my favourite film on DVD or Blu-Ray to watch in the cinema?

It is not possible to bring your own DVD or Blu-Ray – once you have selected a film title, we will contact the relevant distributor, obtain a licence fee and arrange for the film to be delivered to HOME. The licence fee will be added to your final bill.

#### Other

The hirer may not use the name "HOME" or "Greater Manchester Arts Centre", in any of its advertising or publicity for the event (other than describing the location of the event) without the prior written approval of HOME.

