

RECRUITMENT PACK

Cleaner – Casual



HOME

WELCOME

Thank you for your interest in the role of Cleaner – Casual at HOME.

HOME is Greater Manchester's vibrant cross art form centre. We commission, create and present contemporary theatre, visual art and film and provide a space for experimentation where art forms meet and interconnect. HOME's programming is political, international and experimental.

HOME first opened its doors in May 2015: a new, £25m multi-art form venue for Manchester, operated by Greater Manchester Arts Centre (GMAC). Since opening, we have welcomed over 4 million visitors and contributed over £101 million to the Greater Manchester economy.

We became one of the few UK organisations to produce new work across theatre, visual art and cinema, achieving local, national and international artistic recognition.

Our programme is presented across:

- Five state-of-the-art cinemas, presenting one of the UK's most celebrated programmes of independent film
- Two theatres – c.500 seat proscenium arch, T1; and c.130 seat flexible studio theatre, T2 – presenting HOME produced productions
- 500m² contemporary visual art space
- Digital platforms
- Talent development and engagement spaces
- In youth and education settings and within communities across Manchester

HOME also relies on trading and secondary income to support the charity, including two bars, a restaurant, event spaces and retail space.

If you require a large print version of this recruitment pack, or any reasonable adjustments to apply for this position, please contact recruitment@homemcr.org.

OUR VISION & MISSION

WHAT WE'RE HERE FOR

We're an open and social space for the curious from all of our communities, future artists and producers of work that is provocative, playful and contemporary, of Manchester and the world.

WHERE WE WANT TO BE

We want to be central to making Manchester a major city celebrated for its distinctive art – art that enriches the lives and life chances of its people – and a magnet for artists and creatives from all over the UK.

WHAT MAKES US TICK

● We are conscientious

● We are considerate

● We are collaborative

● We are creative

● We are curious

STRATEGIC OBJECTIVES

We're here to share exciting, entertaining and thought-provoking stories with the people of our city and beyond

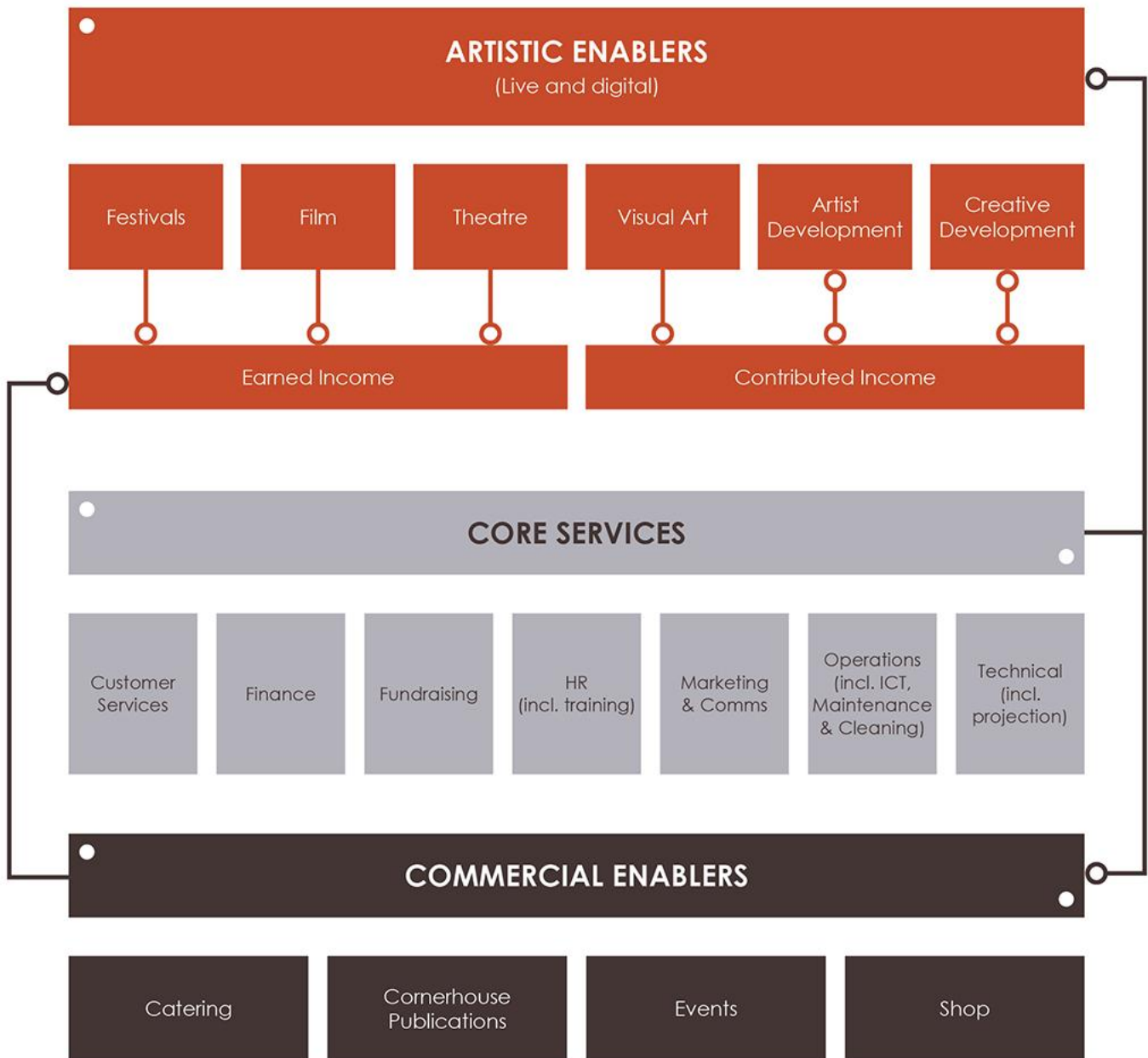
We're here to nurture creativity

We're here to develop and make our team feel valued

We're here to tackle inequality

We're here to protect the planet

HOW WE WORK





Equality at HOME

HOME is an inclusive employer, and we are committed to championing anti-racism, equality and diversity through the way we work, and the work we make and present.

We want our workforce to reflect the diverse communities of Greater Manchester and we welcome candidates from all backgrounds. We actively encourage and support applications from groups who are currently underrepresented across the arts sector, including members of the Global Majority, d/Deaf and disabled applicants and individuals from lower socio-economic backgrounds.

HOME is a Disability Confident Employer.



THE ROLE

We are looking for people with cleaning experience and good communication skills to join our busy Cleaning Team. In this role, you'll work across all areas of the venue to support the delivery of a high-quality, welcoming experience for every visitor to HOME.

Your experience of providing high level of cleaning standards and having a genuine enjoyment of working with people is important. Due to the operational hours of the venue early morning availability is a must for this role.

Cleaning Team at HOME

The role sits within HOME's Operational Team which is responsible for all of HOME including Box Office, Theatres and Cinemas ensuring that all areas are in the highest standard of cleaning. The role ensures we make our venue an exciting and welcoming place to visit and explore.

KEY INFORMATION

Salary	£12.60
Casual – statement of written particulars	Casual 24 th November – 31 st March 2026 subject to satisfactory receipt of recruitment checks (right to work and two satisfactory employment references)
Hours of work	Start times are between 6am and 7am and shifts are 3 or 4 hours long on a variable basis
Place of work	HOME's building is at 2 Tony Wilson Place, M15 4FN
Holidays	Accrued annual leave will be applied for hours worked pro rata
Pension	GMAC Ltd operates a company pension scheme with a 3% company contribution, available to all staff where applicable
Other benefits	Discounted cinema and theatre tickets Employee Assistance Programme

JOB DESCRIPTION

Purpose

To undertake general cleaning duties in HOME building, to ensure that the highest standards are achieved and that the environment is clean, safe and welcoming.

Team: Operations Team

Reports to: Cleaning Supervisor

Responsible for: N/A

Main duties

General cleaning duties:

- Removal of waste
- Sorting of recycling
- Mopping
- Vacuuming
- Buffering
- Dusting
- Cleaning toilets
- Cleaning dressing rooms
- Removing stains from carpets and upholstery
- Implementing health and safety regulations
- Handling cleaning agents

Additional duties

- 1 To thoroughly clean designated areas on a daily basis and to carry out duties as required
- 2 To work individually and as a team when required
- 3 To ensure that all HOME buildings security requirements are adhered to

- 4 To ensure that all cleaning is carried out according to health & safety regulations
- 5 Report to the Supervisor/Building Manager any damages or maintenance work that is needed, ensuring that all cleaning equipment is in good working order
- 6 To monitor the stock of cleaning materials on site and report if replacement stock is required
- 7 To ensure that all cleaning products are used effectively and that stocks are not wasted
- 8 To carry out any other tasks relevant to the post as required by the Supervisor/ Building Manager

PERSON SPECIFICATION

Criteria	Experience, Skills and Knowledge
Essential	Being observant and thorough Manual Handling Communication, verbal and reading Respect and professionalism Time management and multitasking Understanding and following safety rules
Desirable	Experience of working with a large team Understanding of Health and Safety regulations Motivation and flexibility First Aid Training Fire Warden Training

HOW TO APPLY

The deadline for applications is 19th November 2025 at 00:00

Application format: submit by email an up-to-date CV together with a supporting statement of no more than 2 A4 pages. **Please ensure you provide examples of how you meet the essential criteria within the Person Specification and the main responsibilities for this role in your supporting statement.**

Email your CV and written supporting statement **please add the job reference number 382449 in the subject line in your** email or this can be a short video/audio response no more than 10 minutes long to recruitment@homemcr.org and complete the [Equal Opportunities Form](#) to apply.

We will interview all candidates who meet the essential criteria in the person specification. Support is available at every stage of the process please email recruitment@homemcr.org if you have any questions related to support requirements.

Interviews will take place Thursday 20th November 2025

HOME strives to be an equal opportunity employer, committed to diversity and inclusion in the workplace.

Please note Due to the high volume of applications we are unable to respond to all applicants individually. If you have not heard from us before the interview date, unfortunately, you have not been shortlisted on this occasion. Regrettably, we are unable to provide feedback at the application stage for those not selected for interview.

Thank you for your interest in this post.



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