

# HOME

## Schools & Colleges Guide 2020 – 2021

### ABOUT HOME



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Since HOME opened in 2015, we have shown thrilling theatre and dance shows, great independent films from across the world, and exhibited provocative contemporary art in our galleries.

During 2020 we have continued to share new art, new experiences and new stories from within our wonderful building and remotely via online exhibitions and workshops, live streaming of theatre productions and through our partnerships with cinema streaming platforms.

HOME can support your students to discover these experiences online and through supporting group visits when government guidelines permit.

### HOW CAN WE SUPPORT YOUR VISIT? TALKS AND TOURS

When permitted withing Covid-19 government guidelines we would like to welcome you back into the building. During which time, if you're planning to bring a group to see a film, theatre production or an exhibition, our Engagement Team can usually offer a free pre-event talk, building tour or gallery tour tailored to your group's needs.

To find out about our online content and upcoming theatre productions, exhibitions or film screenings visit [homemcr.org](http://homemcr.org)

To discuss further details on how we can assist schools and colleges, please don't hesitate to email [schools@homemcr.org](mailto:schools@homemcr.org)

## ONLINE SCHOOLS AND COLLEGES PROGRAMME

This year, in response to the pandemic we have decided to take our Modern Foreign Language and Film study sessions entirely online. These have been specifically programmed to support GCSE, and A Level students of French, German, Spanish, Urdu and Arabic and A Level Film students.

Details of our programme of events can be found here <https://homemcr.org/schools-colleges/> . Please sign up for our School & College newsletter at [homemcr.org/sign-up](https://homemcr.org/sign-up) to be among the first to hear about other opportunities and to receive details of our Arabic Study Session and Film A Level Study Session when they are announced.

## ONSITE ACCESS REQUIREMENTS

Once HOME has reopened our Box Office staff will be happy to help if you need extra assistance or further venue access information. Please mention at the time of booking if you or one of your students has access requirements or requires a wheelchair space. Call 0161 200 1500 or email

[access@homemcr.org](mailto:access@homemcr.org)

For further details on HOME's wider access programme and facilities, visit [homemcr.org/access](https://homemcr.org/access)

## ONLINE ACCESS REQUIREMENTS

When booking for our Schools and Colleges online workshops please email [schools@homemcr.org](mailto:schools@homemcr.org) with access needs.

## BOOKING

### THEATRE AND CINEMA

When we are open you can book your school group for a theatre show, by calling us on 0161 228 7621 or by emailing [groups@homemcr.org](mailto:groups@homemcr.org).

FILM & MODERN FOREIGN LANGUAGE STUDY SESSIONS £2 per student  
(teachers go free)

Please book our study sessions online at [homemcr.org/schools-colleges/](https://homemcr.org/schools-colleges/)  
This year our schools programme must be paid for **upon booking**. This is because we do not have the staffing levels needed to process invoices at present. We do appreciate that this is not the preferred method for teachers but hope you understand why this year we have made this change.

## **FACILITIES**

HOME houses five cinemas, two theatres, a large exhibition gallery and three smaller display galleries. We also have a restaurant, café-bar and events space.

### **OPENING TIMES – When Covid-19 guidelines permit HOME will be open**

Please check online for the latest information with regards to opening times.

[homemcr.org/visit/opening-times/](http://homemcr.org/visit/opening-times/)

### **ONSITE BEHAVIOUR POLICY**

All pupils attending events should be accompanied by their teachers unless written consent has been provided by HOME stating other arrangements. Teachers are responsible for their pupils and all attendees are expected to behave in a responsible manner and to not cause disruptions to other pupils. We recommend teachers supervise where pupils sit for cinema screenings to prevent disruptive friendship groups sitting together. Individuals who cause disruption will be asked to behave by HOME staff and their teachers will be informed. If disruptions continue, HOME reserves the right to ask the entire class to leave.

### **ONSITE LUNCHTIME & BREAK ARRANGEMENTS**

Unfortunately HOME cannot offer any spaces or take responsibility for students during lunchtime. There are many places to purchase food nearby and groups can enjoy our café menu. However, we request that groups do not eat their own food in our café bar. For younger groups please contact the Engagement Team to discuss any arrangements ([schools@homemcr.org](mailto:schools@homemcr.org)). Please be aware that HOME does not accept responsibility for the safety of any young person visiting the venue once they have exited the building and are off-site during a lunch break.

HOME staff will not escort or supervise any young people to the toilets, but will give directions to the nearest toilet. There is a "Radar" lock fitted to the accessible toilets. This enables disabled customers to access the toilet without having to ask for a key. If you have any enquiries about this facility, can you please refer to the Radar website (<https://www.disabilityrightsuk.org/shop/radar-key>), where keys can be ordered. The key is also available from Box Office, for anyone who doesn't have one. To devise a procedure for younger children or those with special needs please discuss with the Engagement team ([schools@homemcr.org](mailto:schools@homemcr.org)).

## GETTING HERE

### BY TRAIN

The nearest rail stations are Deansgate and Oxford Road, which are both a five minute walk from HOME. If you arrive at Piccadilly or Victoria, HOME is a 20/30-minute walk away. Alternatively, you can use [the free buses](#) linking the main rail stations, car parks, shopping areas and businesses in the city centre. [Manchester's Free buses](#) run from Piccadilly, Salford Central, Victoria, Oxford Road and Deansgate rail stations. There are three circular routes covering the main areas in the city centre.

### BY BUS

HOME is close to several bus routes into Manchester city centre, including the free bus, [route 3 evening service](#). The 256 bus from Piccadilly Gardens also stops on Medlock Street which is nearby.

### BY TRAM

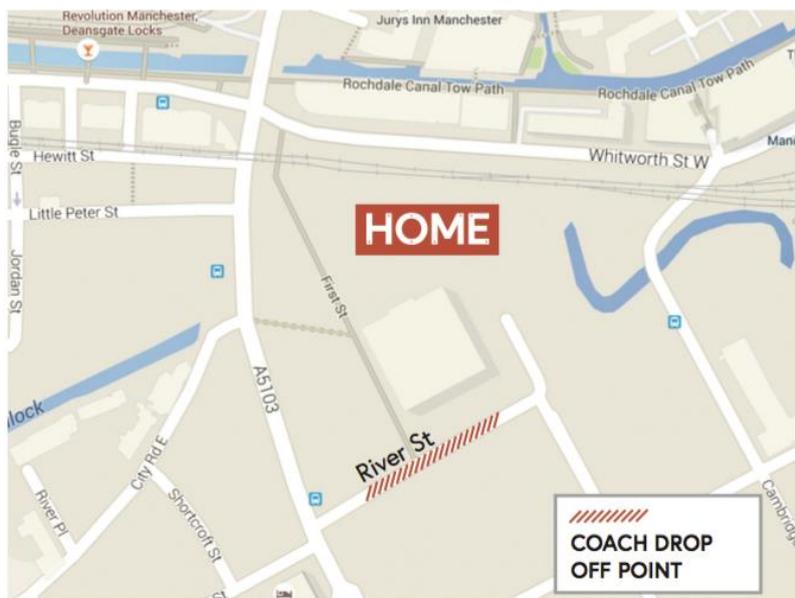
The nearest Metrolink station is Deansgate Castlefield. St Peter's Square Metrolink stop is a 5 minute walk from HOME. For off-peak school group bookings of 10 or more students aged 5-16 years of age, Metrolink offers £1 tickets (per child) and £2 tickets for each accompanying adult across the network. For more information on this offer, please call Metrolink on 0161 205 2000.

### MINI BUS PARKING

There is a Q-Park multi-storey car park situated next to HOME on Anne Horniman Street. The maximum vehicle height for this car park is 2.3metres.

### LARGE COACH DROP OFF POINTS

The recommended coach drop off point is marked on this map. Coaches that need to park in the city for any duration of time should refer to Manchester City Council's website for recommended coach parking areas.



**HOME**  
**2 TONY WILSON PLACE**  
**MANCHESTER**  
**M15 4FN**

## **RISK ASSESSMENT**

Please download our up to date Risk Assessment here [homemcr.org/schools-colleges/](https://homemcr.org/schools-colleges/) which includes current Covid-19 procedures and advice. Tutors and group leaders must familiarise themselves with all risks. There is a risk assessment available for each exhibition, in addition to the generic points included in our risk assessment. Please note the galleries often change physically depending on the exhibition type, for example a screening room may be especially created for an installation. For more information about specific exhibitions, please contact [schools@homemcr.org](mailto:schools@homemcr.org)

Unless a prior arrangement has been made, HOME will not be responsible for any students who do not arrive for the event or any students who choose not to return after a break.

HOME has several policy documents that can be made available on request. They are: Child Protection and Safeguarding, Security, Equal Opportunities, Health & Safety and Seating Plans. Our Fire Procedure can be found at the end of this document.

**HOME does not accept responsibility for lost or stolen personal possessions.**

## **SUSTAINABILITY**

HOME is working towards being single use plastic free. Therefore, please be aware that we do not offer plastic recycling bins. We promote a message of reduction of use. Please encourage your students to bring their refillable water bottles.

## **FIRE PROCEDURE**

A copy of HOME's fire procedure for School & College events can be found in Appendix 1 below. Please note that HOME does have a current Fire Safety Audit and Risk Assessment.

## **CONTACT US**

For more information please email [schools@homemcr.org](mailto:schools@homemcr.org).

To receive the latest news and information on performances, study sessions and other educational opportunities, sign up to our e-newsletter at [homemcr.org/sign-up](http://homemcr.org/sign-up)

## **Appendix 1 – Fire Procedure**

HOME staff are responsible for:

- Ensuring that, if the fire alarm system is activated, they remove all visitors from their area
  - Knowing the evacuation route from their area
  - Knowing the location of all alarm activation points
  - Knowing the location of fire fighting equipment
  - Knowing their specific duties in the event of a fire occurring in their area
- Evacuation procedure:

A member of the Engagement team or Front of House Manager will explain the fire procedure at the start of the event.

Students will be guided out of the cinema, gallery or theatre by HOME staff, and it is important that they do not run, shout or promote panic. All students and tutors should go to the meeting point and remain there until instructed.

MEETING POINT: Arch 70, Whitworth St West