**INTERNSHIP APPLICATION FORM**

Application for:

**PUSH Festival 2019**

**PUSH Festival Assistant Internship**

**Deadline**: 5pm Wednesday 7 November 2018

There are certain criteria you must meet in order to be eligible to apply for this Internship;

* At the time of applying you must be aged 18+
* Live in Manchester or Greater Manchester

Please see the list of [Greater Manchester Boroughs here](https://secure.manchester.gov.uk/info/100004/the_council_and_democracy/66/councils_in_greater_manchester/1) via the Manchester City Council website

Applications that do not meet these criteria will not be shortlisted.

Interviews will be held within the week commencing 19 November although this may be subject to change.

The start date for this role will be within the week commencing 10 December.

Unfortunately, due to the nature of this project we may not be able to be flexible with these dates.

We will be in touch with all candidates regarding the outcome of their application. However, we will not be able to offer feedback at the application stage, feedback will be available for applicants invited to interview.

**If you have any questions about this please email** [**ella.walker@homemcr.org**](mailto:ella.walker@homemcr.org) **or call 0161 212 3456**

*If you need any support in completing this application form please contact* [*ella.walker@homemcr.org*](mailto:ella.walker@homemcr.org)

*Please type in a clear font or use black ink.*

1. **Full Name:**
2. **Address:**
3. **Contact telephone:**
4. **Email Address:**
5. **Employment, Training, Skills and Experiences:**

*In this section please outline any employment, work-experience, training, education, skills or other experiences you have which will support you in this role. You can find out more about the role in the Person Specification in the Job Pack. Feel free to use a list, bullet points or a table.*

1. **This section is your opportunity to let us know why you would like this Internship role and what you could bring to the role.** *Have a good look at the Internship Job Pack. Please answer the following questions and be sure to let us know how your experiences, skills and interests will help you to fulfil the role.*
2. **What interests you about the PUSH Festival Assistant Internship and the opportunity to support PUSH Festival 2019?** *Let us know what interests you about this role and what interests you about this particular HOME festival.*
3. **Why are you the ideal candidate for this role and what can you bring to this Internship?** *Give us some details about how the skills, experiences and interests you have will help you in completing the main duties of the role.*
4. **What do you hope to get out of this Internship role and how will you use the experience?** *Please let us know what you hope to get out of this experience and how this could develop your skills your next steps.*
5. **Can you tell us about a recent theatre, show, gig or exhibition that you have seen, and briefly, what you thought of it?**

**7. Where did you hear about this post?** (Please be specific)

**8. Sign and date the form below:**

*An e-signature will be fine*

Signed: Date:

To Apply for this role, please return the completed form, in a PDF Format,

by **5pm Wednesday 7 November 2018** via email to: [**ella.walker@homemcr.org**](mailto:ella.walker@homemcr.org)

Applications received after the deadline will not be shortlisted.

**Application Checklist**; make sure you can confirm the below before applying

* I am 18 or over
* I confirm that I live in Manchester or Greater Manchester
* I have completed this application form, saved it under my name & will submit as a PDF file (find a map of the [Greater Manchester Boroughs here](https://i.pinimg.com/originals/d4/69/9d/d4699d92de960d6a7ee54d25d4506280.jpg))
* I have completed the Equal Opportunities Form on the following page.

**EQUAL OPPORTUNITIES MONITORING FORM**

To help HOME in the implementation of its Equal Opportunities Policy, we would be grateful if you would complete and return this form.

The completed form will be separated from your application form and the information you give will be kept confidential and will have no bearing on your application.

**1 Post applied for:**

**2 Gender**

Female [ ] Male [ ] Other [ ]

Prefer Not To Say [ ]

**3 How would you describe your ethnic origin?**

Asian/ Asian British [ ] Black/ Black British [ ] Chinese [ ] Mixed Other [ ]

White British [ ] White Other [ ]

Other, please specify:

**4 What age are you?** \_ \_

Prefer Not To Say [ ]

**5 Do you have a disability?**

Yes [ ] No [ ] Prefer not to say [ ]

*Thank you for filling in this form.*