

HOME

Volunteering with HOME - A Brief Introduction

As a relatively new venue, we're still growing our team and experimenting with different roles and approaches to involving volunteers, so it's a really exciting time to be thinking about joining us!

The volunteer team supports us across theatre, film and visual art, with a particular focus on supporting out front of house activities and engaging with our audiences and visitors.

We hold regular group recruitments throughout the year.

If we aren't open for recruitment, we can add your details to our volunteer interest list, so we can send you notification of new opportunities as they arise.

If you would like to be added to the interest list email volunteers@homemcr.org or call 0161 212 3456

Carry on reading for more info about volunteering here at HOME...



Volunteering with HOME is very flexible

We operate an online Volunteer Shift Scheduling system called Volunteer Hub, which lets volunteers choose their own volunteer shifts. If you don't have regular access to the internet, no worries, we can also schedule your shifts offline.

Most volunteer shifts at HOME involve supporting our live events, theatre shows and art exhibitions. The volunteer shifts are scheduled around the programme of these events, so we have a range of dates and times to volunteer, but a lot of our shifts take place in the evening and at weekends.

This also means that we can be very busy in the middle of our seasons, but we can then have quieter times, such as summer when our theatres 'go dark' and we do a lot of essential maintenance. Our busiest periods are our 2 main seasons – Autumn/ Winter and Spring/ Summer – although we do often have other events to get involved in across the Summer, it doesn't totally stop!

Volunteer Activity

The majority of volunteer activity includes engaging with audiences, meeting people, proactively helping people to find their way and access facilities. Most volunteer activity at HOME takes place before a show/ event, and if a show has an interval there will be some duties in the interval.



Most volunteering shifts include the opportunity to see the show/ event you are volunteering on – where this isn't possible we will try to let you know in advance.

Most volunteer shifts at HOME are supervised by our fab team of Front of House Managers, or for special events and projects the Volunteer Manager and members of the Engagement Team. All volunteers attend a **training induction session** before they start volunteering. Some roles may require separate training, which will be provided as and when required.

At the start of each volunteer shift you will be briefed either by the FOH Managers or via a briefing sheet – provided in advance. Volunteer shift times include the briefing and most volunteer shifts are between 2 – 4 hours.

Volunteer Expenses and Uniform

HOME is able to reimburse out of pocket travel expenses, as long as you have travel receipts. We can also provide bus and tram tickets in advance of volunteer shifts, so you won't have to wait for reimbursement.

All volunteers receive a HOME Volunteer T-Shirt and a HOME Volunteer Card, which gives access to some benefits, as well as invites to Internal screenings and sometimes complimentary tickets to HOME Productions.



For more info about our main roles, have a look at the Volunteer Role Descriptions below...

Role Description:

Theatre Front of House Volunteer Role

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| Purpose | To support audiences during performances in HOME's main theatre spaces. |
| Role Outline | This is an audience-facing role. Duties may include: <ul style="list-style-type: none">• Engaging visitors to HOME in conversation about the show, the venue and our artistic programme.• Welcoming visitors and helping them find their way around the building.• Directing visitors to the right theatre entrances and where to pick up tickets.• Helping visitors to find their seats inside the theatre.• Providing opportunities for visitors to purchase programmes by roaming HOME spaces or being based at Box Office.• Answering questions from visitors or directing them to where they can find answers. |
| What we'd like you to bring to the role | We're looking for people who: <ul style="list-style-type: none">• Are enthusiastic about contemporary theatre, film, and visual art (but particularly theatre!)• Are friendly, approachable, and like chatting to people.• Enjoy engaging with diverse groups of people.• Enjoy working in a busy environment. |
| Skills you could develop | This role will provide you with experience volunteering in a large scale, cross art venue. It is likely that you will be volunteering with a team, in a fast-paced and busy environment. You could develop increased confidence, team working and communications skills. |
| Training | Training for Theatre FOH will include an induction to the theatre spaces at HOME, health and safety information, and programme information. |
| Shifts | Evening shifts generally start at 18:30; Matinee shifts start at 13:30. Shifts generally last for 2 - 4 (including watching the performance). |
| Supervisor | Front of House Manager Duty Front of House Manager |

Role Description:

Cinema Events Volunteer Role

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| Purpose | To support special events in HOME's cinema spaces, working with audiences and event producers. |
| Role Outline | This is an audience-facing role. Duties may include: <ul style="list-style-type: none">• Engaging visitors to HOME in conversation about the screening, the venue or our artistic programme.• Welcoming visitors and helping them find their way around the building.• Directing visitors to the right cinema and where to pick up tickets.• Manage roving mics in the cinema auditoriums during Q+A sessions.• For larger events, assisting the Film team with set-up and guest liaison.• Answering questions from visitors or directing them to where they can find answers. |
| What we'd like you to bring to the role | We're looking for people who: <ul style="list-style-type: none">• Are enthusiastic about contemporary theatre, film, and visual art (but particularly film!)• Are friendly, approachable, and like chatting to people.• Enjoy engaging with diverse groups of people.• Enjoy working in a busy environment. |
| Skills you could develop | This role will provide you with experience volunteering in a large scale, cross art venue. It is likely that you will be volunteering with a team, in a fast-paced and busy environment. You could develop increased confidence, team working and communications skills. |
| Training | Training for film roles will include an induction to the cinema spaces at HOME, health and safety information, and programme information. |
| Shifts | Exact shift times vary, however cinema events are almost always scheduled in the evenings or at weekends. Shifts generally last for 3 hours or less (including watching the screening). |
| Supervisor | Front of House Manager, Duty Front of House Manager, Film Team |

Role Description:

Community Event Support Volunteer Role

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| Purpose | To assist the HOME Engagement Team to meet and engage with communities across Manchester |
| Role Outline | <p>This is an audience-facing role. Duties may include:</p> <ul style="list-style-type: none">• Engaging people in conversation about HOME, the venue and our artistic programme.• Welcoming people and assisting them to get involved with the event/ activity• Directing visitors to information they might need about HOME and helping us promote upcoming programmes and events• Engaging people with the activity/ event as needed• Answering questions from visitors or directing them to where they can find answers |
| What we'd like you to bring to the role | <p>We're looking for people who:</p> <ul style="list-style-type: none">• Are enthusiastic about contemporary theatre, film, and visual art (but particularly theatre!)• Are friendly, approachable, and like chatting to people• Enjoy engaging with diverse groups of people• Enjoy working in a busy environment• Happy to get stuck in to creative tasks and activities |
| Skills you could develop | <p>This role will provide you with experience volunteering with a cross art venue in a community outreach/ engagement role. It is likely that you will be volunteering with a team, in a fast-paced and busy environment. You could develop increased confidence, team working and communications skills.</p> |
| Training | <p>Training will include an induction to our community and outreach programme, the HOME programme and Inspire Scheme (£1 tickets for community groups)</p> |
| Shifts | <p>Varies depending on events – most likely week day and weekends</p> |
| Supervisor | <p>Front of House Manager Duty Front of House Manager</p> |

Role Description:

Gallery Engager Volunteer Role

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| Purpose | To support the visitor experience in the Main Gallery and to help collect vital audience data for HOME. |
| Role Outline | This is an audience-facing role. Duties may include: <ul style="list-style-type: none">• Engaging visitors to HOME in conversation about the exhibitions and specific artworks on display.• Welcoming visitors and helping them find their way around the building.• Facilitating visitors' engagement with interactive artworks (the exact role here will vary from exhibition to exhibition.• Using an iPad to collect data about people's visits to support HOME's audience development work.• Answering questions from visitors or directing them to where they can find answers. |
| What we'd like you to bring to the role | We're looking for people who: <ul style="list-style-type: none">• Are enthusiastic about contemporary theatre, film, and visual art (but particularly visual art!)• Are friendly, approachable, and like chatting to people.• Enjoy engaging with diverse groups of people.• Are confident and happy to discuss visual art with visitors.• Are excited to learn about the visual art programme, its exhibitions, and participating artists. |
| Skills you could develop | This role will provide you with experience volunteering in a large scale, cross art venue. You could develop increased confidence, team working and communications skills. You will also develop increased knowledge of visual art and strategies for engaging visitors in the art on display. |
| Training | Training for visual arts roles will include an induction to the gallery spaces at HOME, health and safety information, and programme information and an induction to each exhibition and the data gathering process. |
| Shifts | Various shifts throughout the week – with more volunteers needed at weekends. Shifts will not exceed 4 hours. |
| Supervisor | Front of House Manager Duty Front of House Manager |

If you would like any more information, or fancy a chat about any of the above, feel free to contact Volunteer Manager Ella by email – volunteers@homemcr.org or by calling 0161 212 3456

You can also pop into HOME to speak to a member of staff, where available Ella will try to come to meet you, if not other staff can give you more information.

Thanks for your interest in getting involved with HOME!